

Marine Services Work Request Form - Marine Operations

All fields required. Submit form to marineops@vims.edu upon completion.

1.) Requestor's Contact Information:

Name:

Email:

Tel:

2.) Type of Service Requested:

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Fabrication

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Boat Basin Service

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Electronics

3.) Description of Request:

Note: You will be contacted to schedule a consultation to further discuss your request and any additional required information. In certain circumstances there are limits to the extent of our "in-house" capabilities. Details will be provided if/when this pertains to your request. A dimensional drawing with measurements must accompany all fabrication requests.

4.) Will any supplies/materials be provided by Requestor? If yes, provide details in Description

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Yes

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No

5.) Requested Completion Date:

6.) Index Number to be Charged:

7.) Name of PI / Index Approver:

Signature of PI / Index Approver

Signature of Requestor

Signatures indicate acknowledgement of current Service Rates and authorization for Marine Operations to bill incurred charges to the provided index number. Current Marine Service rates can be found at vims.edu/research/marine_ops/services