

Clean Marina Designation Recertification Checklist

Marina Name	
Owner/Manager	
Address	
Website	
Phone	
Email	
Date	

Here is what you need to do to recertify as a Virginia Clean Marina and continue to receive the benefits thereof.

1. Complete this checklist. **You must meet or exceed your previous score** in each Area to be qualified for recertification.
2. Tell us of any new Best Management Practices (BMPs) that you have initiated or implemented since receiving the Virginia Clean Marina designation.
3. **Sign the Checklist** in the space provided to attest to the validity of your answers to the questions on the Checklist.
4. The Virginia Clean Marina Program will review your submission and, if all is in order, issue a recertification to you.

Page numbers are listed with each BMP to provide a quick reference of the subject matter in the Virginia Clean Marina Guidebook:

<https://www.vims.edu/research/units/centerspartners/map/vacleanmarina/docs/cleanmarinaguide.pdf>

Our website: <https://www.vims.edu/research/units/centerspartners/map/vacleanmarina/>

The 'not applicable' (N/A) option is appropriate for those items that are beyond the control of the marina or that simply do not apply to the operation of the marina. The N/A checks are not counted against a marina in the scoring process.

Area 1: For New or Expanding Marinas

Activity	Page	Yes	No	N/A
1L. Avoid disturbing or shading submerged aquatic vegetation, wetlands & indigenous vegetation in riparian areas ■	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2L. Control sediment from construction sites ■	56	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Maintain shoreline vegetation	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Avoid creosote coated structures; use coated/encapsulated floatable foams	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Minimize the need for dredging by mooring boats at appropriate depths	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Practice water conservation	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Maintain all structures in good working order	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Remove abandoned structures	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Employ non-structural shore erosion control measures	15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Practice low-impact development	55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 2: Marina Management

Activity	Page	Yes	No	N/A
11. Maintain training records	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Incorporate best management practices into contracts	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13L. Train staff on Stormwater Pollution Prevention Plans ■	17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Distribute or post signs detailing best management practices	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 3: Emergencies

Activity	Page	Yes	No	N/A
15. Have accessible, current, written emergency response plans	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Have at least annual emergency training drills for staff	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Prepare for hurricanes, floods, storms	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Prepare for fires	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19L. Have an attendant present during fueling operations ■	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20L. Provide fire extinguishers on each dock within 25' of the head of the gangway ■	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21L. Post warning signs at fuel dock ■	23	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Prepare for medical emergencies	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

23. Maintain oil spill response equipment	23	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Have emergency response equipment	21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25L. Inform local authorities what materials you store ■	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26L. Maintain Material Safety Data Sheets for all products used at your facility ■	21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 4: Petroleum Control

Activity	Page	Yes	No	N/A
27. Regularly inspect/repair fuel transfer equipment	27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Have environmental controls at the pump	27	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Train staff to promote environmental & safety precautions while fueling	28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30L. Always have a trained employee at the fuel dock to assist with fueling ■	28	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Routinely use oil absorbent materials at your fuel dock	29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Take precautions to minimize spills & leaks from machinery	30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33L. Prepare a SPCC* plan (if required) ■	25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Recycle oil absorbent materials or dispose of them in accordance with regulations	29	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35L. Follow state requirements for above & underground oil storage where applicable ■	26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36L. All tanks comply with NFPA 30 requirements ■	26	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Spill Prevention, Control & Countermeasure Plan

Area 5: Sewage & Gray Water

Activity	Page	Yes	No	N/A
37L. Have a well maintained & accessible pump out system ■	32	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38L. Have clean, functional & ample restrooms ■	33	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. Ensure your on-site septic system is regularly maintained & functional	33	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Display NO DISCHARGE ZONE signs & prohibit discharge of head waste in your marina	33	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41. Use water saving devices (low flow shower heads, low flush toilets, etc.)	34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 6: Waste Containment & Disposal

Activity	Page	Yes	No	N/A
42L. Accept garbage from vessels that normally do business with you ■	36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43. Reduce waste in your daily operations	36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44. Provide trash cans, bins, dumpsters that are covered, well-marked & convenient	36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45. Conduct regular trash pick-up within marina & along shoreline	36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
46. Provide clearly marked solid waste recycling receptacles	36	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47. Control the disposal of fish scraps so as not to impair water quality	37	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
48L. Bulk containers of liquid waste cannot be disposed of at a landfill ■	37	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49. Provide clearly marked liquid waste recycling receptacles	37	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50. Minimize your use of hazardous products	38	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51L. Properly store solvents/hazardous materials in closed, firesafe containers ■	39	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52L. Follow recommended & required waste disposal methods ■	40	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 7: Vessel Maintenance & Repair

Activity	Page	Yes	No	N/A
53L. Restrict maintenance activities to designated work areas at least 100' from shore ■	44	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54L. Contain dust from sanding/use vacuum sanders ■	48	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55L. Perform blasting only in an enclosed structure ■	48	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
56L. Contain & manage waste waters from pressure washing activity ■	46	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57. Prohibit in-water: pressure washing & hull scraping	44	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58. Paint over tarps or other impervious surface	45	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
59L. Conduct engine repair & maintenance over impervious surface ■	49	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60. Recommend bottom coatings with minimal environmental impact	45	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
61. Handle solvents appropriately	47	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
62. Use propylene glycol antifreeze for all systems during winterization	49	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 8: Stormwater

Activity	Page	Yes	No	N/A
63L. Have a Stormwater Pollution Prevention Plan ■	54	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
64. Store potentially harmful materials under cover	54	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
65. Limit the use of chemicals with integrated pest management	54	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
66. Minimize impervious areas	55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 9: Habitat & Species

Activity	Page	Yes	No	N/A
67L. Avoid & protect known rare & endangered species / Have an approved protection plan for identified protected species ■ (https://services.dwr.virginia.gov/fwis/)	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
68. Practice proper cleaning techniques for transporting trailered boats	58	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
69. Practice water-wise landscaping	58	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
70. Develop & maintain vegetated areas	60	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
71. Practice habitat & native species restoration	61	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
72. Post guidelines for responsible vessel operation around wildlife	61	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Area 10: Boater Education

Activity	Page	Yes	No	N/A
73. Give clean boating tip sheets to your boaters	132-138	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
74. Distribute VA Clean Boater Program information		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75. Provide clear signage around your marina		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
76. Post environmental signs in highly visible area		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
77. Encourage patrons to review contracts		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

List any BMP's initiated/implemented since last certification:

Marina Owner/Manager (print name)

Marina Owner/Manager (sign or type name)

____/____/____
Date

If returning checklist by mail, please mail to:
Clean Marina Program, VIMS
PO Box 1346
1370 Greate Rd
Gloucester Point, VA 23062

If returning checklist by email, please email to:
acclark@vims.edu or askvcmp@vims.edu

For Clean Marina Program to fill out:

Legal: #Yes_____ / #Applicable_____ [25 – N/A = #Applicable]

VCMP: #Yes_____ / #Applicable_____ [52 – N/A = #Applicable]

Legal: _____%. VCMP: _____%

VCMP Manager

____/____/____
Date